HOME, LAWN & GARDEN SHOW

PRESENTED BY:

Metro Decatur HOME BUILDERS Association

Decatur, IL Civic Center

THE QUALITY HOME SHOW IN CENTRAL ILLINOIS

DECATUR CIVIC CENTER
MARCH 10-11, 2018

SATURDAY 9AM-6PM & SUNDAY 11AM-4PM

GET YOUR EXPOSURE DURING THE METRO DECATUR HOME BUILDERS 2018 HOME SHOW!

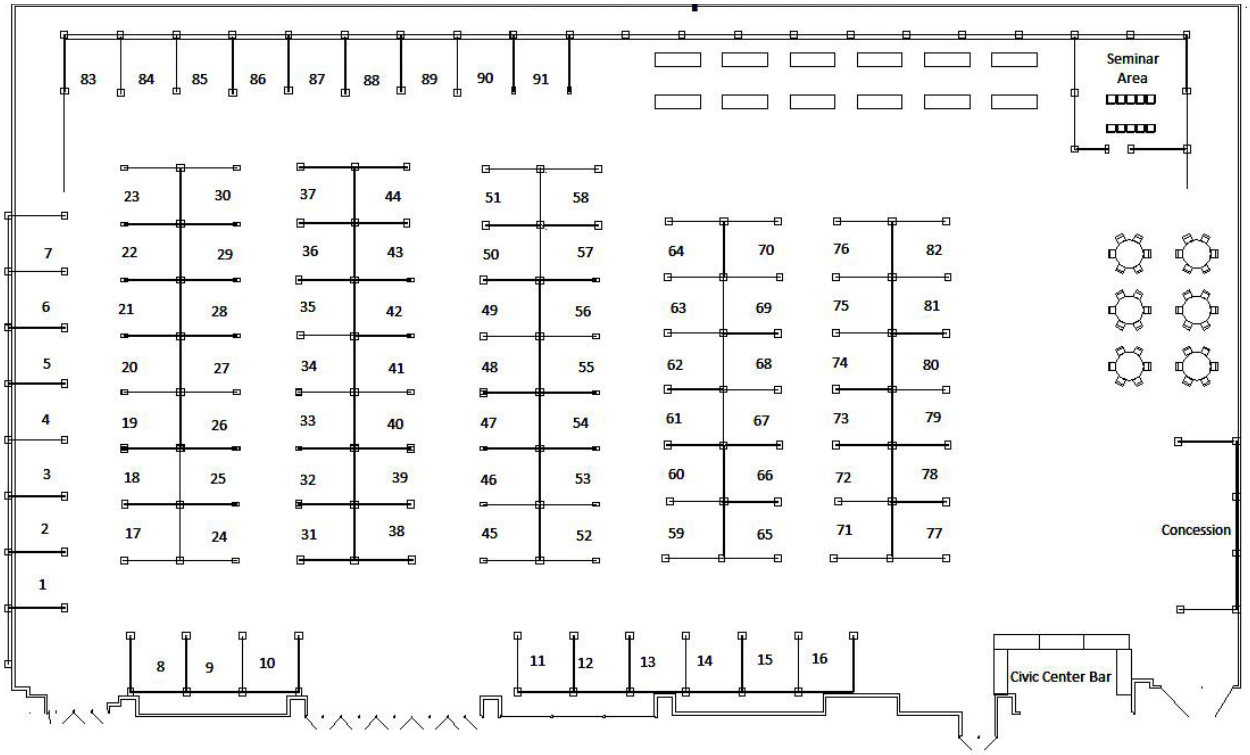
The 2018 Home Show will be held at the Decatur Civic Center on March 10 -11, 2018. Included in this packet are the Exhibitor Contract, Floor Map, Show Rules and Regulations and Sponsorship Opportunities with a Sponsorship Contract.

BOOTH SPACE RESERVATION PROCESS:

- All booths will be reserved on a first come, first serve basis.
- MDHBA members have first choice on a booth space.
- Booth spaces will only be held with a signed contract and payment.
- MDHBA has the right to refuse entry/booth space.

If you have any questions, please call 217-358-4885.
Mail contract and payment to P.O. Box 1166, Decatur, IL 62525

HOME SHOW 2018 FLOOR PLAN



1. Exhibitor agrees that full payment for all reserved booth space will be made prior to move-in.

2. Exhibitors are required to arrange their displays so as not to obstruct the general view or conceal other exhibits. All signs must be hung within booth space. Signs above booth may not show name on both sides, and back must be finished. Total height of booths and signs MUST NOT exceed 12' (12 feet).

3. Exhibitor will have booth completely set up by 6pm on Friday, March 9, 2018 for the opening of the show and for all show hours. Fundraising for non-profit groups or charities will be permitted only with written permission from the association. Sales and solicitations of any type must take place within the display space allotted to each exhibitor and not within the adjacent aisle space.

4. All materials used in the show must be non-flammable and conform with the fire regulations of the City of Decatur Fire Department.

5. No exhibitor shall assign, sublet or apportion the whole or any part of the display space allotted them, nor exhibit any goods, service, signs, etc. other than those promoting the exhibitor's own product and/or company. Violation of this rule shall be cause for eviction without refund.

6. Forklift available for a charge.

7. All exhibitors must remove displays and merchandise from the show floor by 12:00 noon, Monday, March 12. Any materials not removed by exhibitor in this manner will be removed at the expense of the exhibitor.

8. Exhibitors may not begin dismantling until 4pm on the final day of the show.

9. No refunds of booth fees will be made if exhibitor fails to occupy booth space in accordance with any of the terms and conditions outlined herein.

10. Exhibitors are responsible for any damage done to the building and/or show decorator materials and displays. All property damaged or destroyed by an exhibitor must be replaced to its original condition at the expense of the exhibitor. Walls and floors of the building must not be marred or defaced in anyway. Tacking, taping or nailing of any sign, banner, etc. to any part of the building or show decorator's display is prohibited.

11. The association reserves the right to alter the location of the exhibitor's booths as shown on the official floor plan if deemed in the best interested of the show. The association shall further have the right to prohibit, prevent or remove any part of the exhibit deemed unsuitable or inappropriate for the purpose of the show.

12. Loud speakers, radios, televisions or the operation of any machinery or equipment which is of sufficient volume to be distracting to neighboring exhibitors or show is prohibited.

13. Exhibitor indemnifies the Metro Decatur Home Builders Association and their directors, officers, employees, agents and invitees from all actions claims, demands, damages, causes of action or judgments including but not limited to property arising, in whole or in part, out of any act or omission of exhibitor or its officers, directors, employees or invitees, done or omitted in connection with the show.

14. Neither the association nor the Exhibit Hall provides insurance for the benefit of exhibitors. Exhibitors who desire to carry insurance on their displays or for any other purpose must place it at their own expense.

Metro Decatur HOME BUILDERS Association

HOME SHOW

2018 BOOTH SPACE CONTRACT

Company Name: _____

Show Contact: _____ Phone: _____

Fax: _____ Email: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Signature: _____

BOOTH RATES

Members 10x10 Booth - $400ea

Non-Members 10x10 Booth - $450ea

Booth Includes: 1 skirted table and chair, pipe and drape. Additional tables are $10 unskirted and $25 skirted.

A signed contract and payment is required to reserve your booth. MDHBA reserves the right to release any booths not secured by the final payment, which will be due on January 31, 2018. This contract warrants that the above signee has been duly authorized to execute this binding agreement and the exhibitor will continue to fulfill these terms even if the individual ceases to be part of the exhibitor 's company. **This contract and the rules and regulations within this packet constitute the entire agreement between MDHBA and the exhibitor.**

Setup/Teardown

Exhibits must be set up by 6pm on Friday, March 9th. Teardown of exhibits must not begin prior to the close of the show on Sunday, March 11th (4 pm).

Electrical Fees: 110volt/20amp - $20 220volt/30amp - $30 circle appropriate need

We provide the power sources. You must provide your own extension cords to connect to the power source. Please note that if you are going to supply power to major appliances or large equipment, it is best if you use less than 50 ft. of 12-gauge extension cord. This will prevent blowing fuses. We are asking everyone to have their electric running by Noon on March 9th to ensure everything is running properly.

DEADLINE FOR ENTRY: January 31, 2018. Return this form along with your payment in full to Metro Decatur Home Builders Association, P.O. Box 1166, Decatur, IL 62525. If you have any questions, please call 217-358-4885.

Booth Space Requested (See FLOOR PLAN for booth #):

Number of Booths: _____ 1st Choice: _____ 2nd Choice: _____ 3rd Choice: _____

Metro Decatur
HOME BUILDERS Association

Enhance your exposure through Sponsorship packages for the Metro Decatur Home Builders Association Home, Lawn and Garden Show.

These sponsorships are available and include 1st choice of booth(s) (when received and paid) PLUS the following:

GOLD SPONSOR: $3000 (1) Your business name or logo is included in all advertising and marketing promotions on radio, in print and social media. Additionally, you will receive two booth spaces and logo on the SUPER Civic Center banner hung outside the venue, weeks in advance of the Show. Customer representative also invited to participate in radio and other media interviews.

SILVER SPONSOR: $1500 (2) Your business name or logo is included in all advertising and marketing promotions on radio, in print and social media. Additionally, you will receive 1 booth space.

KIDS LEGO COMPETITION SPONSOR: $750 (2) This event on Saturday and Sunday brings numerous attendees to the show. Your business name or logo is included in all advertising associated with the 2018 ENHANCED Lego Competition.

"KIDS UNDER 12 FREE" SPONSOR: $500 (1) Your business name or logo will be included in all advertising associated with the Free Kids Message. When Kids are free, parents are more likely to attend.

SHOW BAG SPONSOR: $500 (1) Reusable bags are a much sought after "give away" and your logo or name can be seen for weeks/maybe years when you provide a bag to the MDHBA Show attendees. You provide the "approved" bags and we make sure they are distributed to all at the front entrance.

CASA PLAYHOUSE SPONSOR: $500 (2) We will be constructing a CASA playhouse during the Show and your business name or logo will be included in all advertising associated with the CASA Construction area.

VENDOR HOSPITALITY SPONSOR: $250 (2) A great way for vendors to take a break is in the hospitality room. Your name or logo will be posted in the hospitality area and will be much appreciated.

BANNER PLACEMENT: $250 (6) Want additional visibility or can't make the show. We will hang your (no larger than 3 X 10) banner in the arena during the show. You provide the banner.

CALL (217) 358-4885 NOW TO BE A SPONSOR AT THIS YEAR'S SHOW March 10 and 11, 2018 at The Decatur Civic Center.

HOME SHOW SPONSORSHIP CONTRACT

SPONSORSHIP OPPORTUNITIES

• Gold Sponsor	$3,000
• Silver Sponsor	$1,500
• Kids Lego Competition Sponsor	$750
• Kids Under 12 Free Sponsor	$500
• CASA Playhouse Sponsor	$500
• Show Bags Sponsor	$500
• Vendor Hospitality Sponsor	$250
• Banner Placement	$250

A 100% non-refundable sponsorship fee is required to reserve your sponsorship. MDBHA reserves the right to release any sponsoship not secured by the final payment, which will be due December 31st, 2017. MDBHA Members have priority consideration when reserving sponsorship. The individual and the sponsor will continue to fulfill these terms even if the individual ceases to be part of the sponsor's company.

DEADLINE FOR SPONSORSHIP: December 31st, 2017
Please return this form along with your payment in full to:

Metro Decatur Home Builders Association
P.O. Box 1166
Decatur, IL 62525

Metro Decatur HOME BUILDERS Association

HOME SHOW

2018 SPONSORSHIP CONTRACT

Company Name: _____

Show Contact: _____ Phone: _____

Fax: _____ Email: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Type of Sponsorship: _____

Total Sponsorhip Fee: _____ Total Paying: _____

Your Signature: _____

HOME, LAWN & GARDEN SHOW

PRESENTED BY:

Metro Decatur HOME BUILDERS Association

Decatur, IL Civic Center

NEW THIS YEAR!

GREAT DOOR PRIZES | EXPANDED LEGO COMPETITION | CASA PLAYHOUSE BUILD

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DECATUR, IL 62525
www.metrodecaturhomebuilders.com